



Pembroke and District Amateur Swimming Club (P&DASC)

Volunteer Policy.

Pembroke & District Amateur Swimming Club relies on volunteers to offer their time and wide range of skills within the club. Without their ongoing commitment, P&DASC would be unable to continue offering the high quality services and opportunities it does today.

As a volunteer, you can expect that...

- Your gift of time & skills will be used to make a difference to the young people involved in the club.
- You will be provided with all the information and training you need to carry out your volunteer role and will be encouraged to develop within the club.
- P&DASC will reimburse you for out of pocket expenses occurred during your volunteer role.
- You will be protected by Swim Wales insurance policies.
- You will volunteer in conditions that are safe and healthy.
- Your volunteering will be appreciated and recognised.
- P&DASC will support you to resolve any difficulties you may have with the club or your volunteering.
- You are free to stop volunteering at any time.

In order to meet these aims...

- P&DASC expects you to carry out your volunteering within the guidelines of the clubs policies & procedures.
- P&DASC expects you to act within its standards of behaviour.
- P&DASC may withdraw the offer to you to volunteer if the relationship has broken down.

This policy can be found on our web site



Volunteer Helpers Agreement

Thank you for volunteering to help in the many tasks of Pembroke & District Amateur Swimming Club. Without the continued support of people like yourself the club simply could not function and your time and commitment are greatly appreciated.

In order to become a volunteer with our club, it will be necessary to obtain the following;

- Swim Wales Membership which includes insurance
(Copy of what the insurance covers can be found on the club's notice board)
- A satisfactory DBS (Disclosure and Barring Service)
- Membership of the Pembroke & District Amateur Swimming Club.

Swim Wales Membership

P&DASC will meet the cost of the Swim Wales Membership for the current year on the following understanding;

- You consent to act and remain an active volunteer for the full current year.
(1st of April to 31st of March)
- If you decide not/are unable to continue to be a volunteer during the year, you agree that you will reimburse the club an amount proportionate to the value of the membership for the remainder of the year on request. Exceptional circumstances will be viewed sympathetically by the committee.
- You consent to your details being submitted to Swim Wales for this purpose.

DBS Check

The DBS check is undertaken at no cost to yourself or the club, but personal details and identification must be submitted to Swim Wales representative at an appointed time and place. The club will advise you when DBS checks are being undertaken.

P&DASC Membership

This is a yearly membership which runs from 1st of January to 31st December and is to be paid by the Volunteer, unless you are an honorary member rewarded for services to the club, you do not have to pay.

Once again as a club we'd like to thank you for your help and ask that you confirm your agreement to these terms and have read the clubs volunteer policy by completing below.

I hereby confirm I agree with the above terms and have read the Volunteer Policy.

Signed

Date

Name (Please Print)

